

**THE DISTRICT COOPERATIVE CENTRAL BANK LTD.  
NALGONDA  
Head Office: #6-2-4, Near Clock Tower, Nalgonda, Telangana – 508 001.**

***“Interior / Furnishing & Electrical/ UPS/LAN/Telephone Cabling works” in  
“Proposed DCC Bank Ltd, Shaligouraram Branch premises at  
Shaligouraram, Telangana State.***

Architects:



Issue of Tenders starts from: 25-11-2025  
Last date for submission of Sealed Tender: 15.00 Hrs. (IST) on: 01-12-2025

Tender to be submitted to:

The C.E.O,  
DCCB BANK,  
NALGONDA.

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**SIGNATURE OF THE CONTRACTOR**

**THE DISTRICT COOPERATIVE CENTRAL BANK LTD.  
NALGONDA**

**Head Office: #6-2-4, Near Clock Tower, Nalgonda, Telangana – 508 001.**

***“Interior / Furnishing & Electrical/ UPS/LAN/Telephone Cabling works” in  
“Proposed DCC Bank Ltd, Shaligouraram Branch premises at  
Shaligouraram, Telangana State.***

Estimated cost of work:	RS. 24.43 Lakhs.
Tender Cost	RS. 1000/-
Time of Completion:	21 Days
Time and date of submission of Tender:	Before 15.00 Hrs. (IST) on 01-12-2025 at the Office The C.E.O, Dccb Bank, Nalgonda.

The consultants / clients / DCC BANK LTD reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

The tender documents duly completed and signed must be returned in person so as to reach The C.E.O, DCC Bank Ltd, Nalgonda / as per instructions in Tender documents not later than **15.00 Hrs. (I.S.T.) on: 01-12-2025**. They must be completely sealed and super scribed as "Tender for INTERIOR FURNISHING, ELECTRICAL, LAN, UPS, TELEPHONE CABLEING Works for DCC **BANK LTD, SHALIGOURARAM BRANCH, SHALIGOURARAM, TELANGANA STATE DIST.**" along with a D.D of RS. 24,400/- (Rupees Twenty Four Thousand Four Hundred Only) in favour of The C.E.O, DCC Bank Ltd, Nalgonda payable at Nalgonda.

For:

**JSR ARCHITECTS,**

**(Architects, Planners, Engineers, Interior, Landscape Infrastructure, CMC)**

# 3-6-120/1, Flat No. 202, Moghal Marvel Apartment,

Street No -18, Himayatnagar,

Hyderabad, Telangana – 500 029.

**THE DISTRICT COOPERATIVE CENTRAL BANK LTD.  
NALGONDA**

**Head Office: #6-2-4, Near Clock Tower, Nalgonda, Telangana – 508 001.**

***“Interior / Furnishing & Electrical/ UPS/LAN/Telephone Cabling works” in  
“Proposed DCC Bank Ltd, Shaligouraram Branch premises at  
Shaligouraram, Telangana State.***

**INSTRUCTIONS TO THE CONTRACTOR:**

1. Tenderers are expected to have previous experience of similar works executed. Before quoting their percentage, they shall enquire and inspect the site of the proposed work, study the physical conditions prevailing at the site, sufficiency and means of transporting all materials, labour, plant, power, water and any other matters or things required in connection with the works. They should examine the source and satisfy themselves about the availability of good quality materials either from manufacturers or their authorized dealers or otherwise. After acceptance of tender, no claims will be entertained for leads or for any other reasons whatsoever.
2. The quantities mentioned in the schedule are approximate and the rates quoted shall include for royalties, leads, taxes etc., for all finished items of works. The tenderer shall quote at the end of the schedules one **overall uniform percentage** for the entire **work (+) or (-) or at PAR** over the estimated rates, which shall be firm till completion of the work. No correction, alterations (additions or deletions) shall be made to the tender schedule, conditions of contract, Bill Of Quantities etc., by the tenderer. The tenderer shall submit the offer only in the prescribed page of tender schedule issued to them. Offers submitted in any other document (other than the schedules issued to them) shall be summarily rejected.
3. **C.E.O The DCC Bank Ltd, Nalgonda** or his authorized representative and the **Consultant** donot have any answerability for the rates to one or all items mentioned in the schedules and tenderer shall read the schedule carefully, study the market and quote the uniform percentage so that no claim further over the rates will be entertained except the percentage quoted.
4. (a) The contractor should clearly quote on the estimated rates i.e. **overall uniform percentage of above estimated rates(+)**  
OR  
The overall uniform **percentage below estimated rates(-)**  
OR  
**At PAR** with the estimated rates.  
  
(b) Where the contractors fail to quote in the respective page of the tender schedule will be treated as INCOMPLETE.  
Incomplete tenders will be rejected out-right and no further representation in this regard will be entertained. However, the E.M.D of incomplete tenderer will be released along with unsuccessful tenderers.

5. The percentage quoted rate shall be up to a maximum of two decimals and shall be written clearly in figures and words. In case of any discrepancy in the quoted rate between words and figures the words will prevail and no further correspondence will be entertained in this regard.
6. Percentage quoted shall be for the best quality of work labour and material.
7. Time is essence of this contract.
8. Conditional tenders will not be accepted.
9. The tenderer has to keep his tender valid for three (3) months from the date of the opening the tenders
10. The quantities given in the tender schedule are approximate and no claims will be entertained at a later date for any variations in the quantities of different items of work as per site condition or as required by the Bank / the Consultant.
11. If the tenderer has any doubts as to the meaning of any portion of the General Conditions / Special Conditions of contract or the specifications or drawings, he shall submit the particulars to **C.E.O, 'The DCC Bank Ltd', Nalgonda, Head Office, # 6-2-4, Near Clock Tower, Nalgonda, Telangana – 508 001** in writing in order that the doubts may be clarified before submitting this tender within stipulated time.
12. In addition to this condition of contract specified herein, all the Special Conditions specified separately also form part of contract.
13. It is the contractor's responsibility to get necessary clearances / permits etc. direct from the Government and procure the materials of good quality as approved by the Consultant Architect. Purchase or procurement of any item with written permission from the consultant will be the responsibility of the Contractor for which payment will not be made.
14. The contractor shall be responsible to produce documentary evidence for having paid the Seigniorage fee /taxes/cess etc to the government or otherwise the **The DCC Bank Ltd**, reserves the right to recover such amount from the bills payable to the contractor and pay to the government as prescribed by the government from time to time. The contractor shall also be responsible for compliance with the provisions of G.O.Ms.NO.243, Industries and commerce department (M.IV.), dated 8-5-1986 or with any concerned government provisions.  
Failure to do so, resultant inconvenience, delay in execution of works and loss caused to the **'The DCC Bank Ltd'** shall be at the risk and expense of the contractor.
15. The quoted offer must include all leads and lift to the erection place for all materials etc., which has to be arranged by the contractor at his own cost.
16. TAXES (DIRECT & INDIRECT, DUTIES AND ROYALTY / SEIGNIORAGE CHARGES):

- a) The quoted offer must include all types of state and central taxes and duties etc. in force, including TSGST/VAT on works contract and Seigniorage/Royalty charges etc.
  - b) TSGST/VAT on works contract will be recovered at source as per the direction of government from time to time from the bills of the contractor. At present, under section 5H of TSGST Act, 4% is to be deducted from the contractor's bills at source.
  - c) Any advantage accrued to the contractor due to reduction in Seigniorage/Royalty charges and TSGST/VAT during the subsistence of the contract shall be passed on to **C.E.O, 'The DCC Bank Ltd', Nalgonda, Head Office, # 6-2-4, Near Clock Tower, Nalgonda, Telangana – 508 001.**
17. Information on the following is to be furnished along with the tenders.
- a) Whether the tenderer is a limited company, Public/Partnership firm with names of the partners thereof.
  - b) Banker's names and addresses and
  - c) Income tax permanent account number.
18. **POWER, WATER SUPPLY:**
- i). The contractor shall make his own arrangements for installations of power from the electricity department at his own cost and pay the bills of the electricity department for the cost of power consumed by him, at work site of ***“Interior / Furnishing, & Electrical/ UPS/LAN/Telephone Cabling works” in “Proposed The Dccb Bank, Shaligouraram Branch premises at Shaligouraram, Telangana State.*** If the contractor uses the POWER from the source at the work place of **‘The DCC Bank Ltd’**, The contractor shall install electricity sub-meter for the construction activity and the bill amount proportionately will be deducted by **‘The DCC Bank Ltd’** towards payment of the bill to the department till the completion of interior work as per the the Tender and handing over of the same to the The Dccb Bank. ii). The contractor shall make his own arrangements for water required by them till completion of the contract work. That the water used by the contractor shall be fit for construction purposes to the satisfaction of the Consultant Architect. Water source, if available at work place, i.e. ***“Civil, Interior / Furnishing, & Electrical/ UPS/LAN/Telephone Cabling works” in “Proposed The DCC Bank Ltd, Shaligouraram Branch, At Shaligouraram, Telangana State.*** and contractor require to use the same, shall take prior permission from the maintenance office or the society of the building to use for construction purpose and the contractor only shall pay the required amount imposed by the maintenance society or office of the building, through the **‘The DCC Bank Ltd’** by deducting such amounts from their bills.
19. **MONTHLY MAINTENANCE:**
- Cost of maintenance imposed by the society of the bulding premises shall be paid by the Contractor, till the completion of said ‘interior work’ as per the the Tender and handing over of the same to the **The DCC Bank Ltd** by deducting from the gross value of works from the bills to be paid to the Contractor.
20. For any other items to be executed, rates for which are not available in tender schedule, the rate of relevant item from schedule of rates of R&B Head quarters circle, Hyderabad, for the year 2023-2024 plus or minus the overall uniform percentage or at PAR (as quoted by the tendered work) shall be paid adding 12 ½% as the Contractors margin. If any item of work does not exist in the SSR of R&B of Head quarter circle,

Hyderabad, the DSR of CPWD rates for TS. shall be followed. If both the SSR of R&B and DSR of CPWD do not contain any item of work shall be paid on the actual working data plus 12 ½% as approved by the Consultant Architect.

21. Part payment will NOT be made for the materials procured for the progress of the work and brought to site as required for the work. Payment will be made only for the finished item of work.
22. The contractor should arrange all the machinery required for carrying out the work as per specifications.
23. Tenderer must obtain the test results of materials to be used on the work and also get test results of specimen of material selected by the Consultant Architect, as and when directed, at Contractor's cost and expenses.
24. The quoted offer must include all leads for water, which has to be arranged by the Contractor.
25. All safety measures should be observed at the time of the work including insurance to workers deployed by the contractor, working at the site.
26. Comprehensive All Risk Policy (CAR Policy): The contractor shall obtain the other insurance's like Comprehensive All Risk Policy (CAR Policy) to cover the damages to and loss of property and persons as under:
  - a). Buildings works under construction including boundary wall etc. Full reinstatement value against all risks during construction.
  - b). Injury to persons belonging to self-employers, Architect, suppliers, and bonafied visitors to the site to the extent of Rs.6,00,000=00.
  - c). Comprehensive payable under WCA on account of injury to all workers belonging to contractors own or sub contractors' organization.
  - d). Unauthorized persons shall not be allowed by the contractor in side the work premises.
27. The contractor shall take all precautionary measures to keep the premises neat and clean without any damages to any part of the structure connected to the 'interior works' i.e., like flooring, ceilings etc. If any damage takes place the Contractor shall make the replacement and shall repair to the satisfaction of the The Dccb Bank and the Consultant. No extra payment will be entertained in this regard.
28. The intended completion date for the whole of the work is **Three Weeks** from the date of mark out. The contractor shall prepare the milestones to complete the work in **Three Weeks** and enclose the same along with this tender schedule.
29. Defective liability period is **12 months** from the date of completion.
30. **LIQUIDATED DAMAGES FOR LATE COMPLETION:** If the contractor fails to complete the work within the stipulated period, he is liable to pay damages, for such delay, not as penalty @ 1% per week on the balance value of contract (Volume of work

left incomplete as on due date) subject to maximum 10% of total contract value, or the monthly rental and all charges agreed by the Bank of India to the original owner of the premises till the date of completion and handing over the same to the **The DCC Bank Ltd**, which ever is higher. Such liquidated damages will be recoverable from the bills payable to the contractor. The management has right to extend the time to complete the work in appropriate cases with or with out imposing liquidated damages.

31. Tender notice number, date of opening etc., should be superscribed on covers containing for request tender documents along with DD.
32. Tenderers are allowed to submit the duly filled in tenders, during working hours on any working day from the date of publication of tender notice up to the time and date of receipt of tenders indicated.
33. E M D:
  - (i) The intending tenderers are required to submit the **EMD** along with the tender. The earnest money deposit can be paid as Term Deposit, in favour of '**The DCC Bank Ltd** payable at Nalgonda and shall be valid for a minimum period of 3 months from the date of opening of the tender as indicated above. The successful tenderer shall extend the same for the duration of the contract, till earnest money is refunded.
  - (ii) If the EMD is paid in the form of Term Deposit, it should be issued by only by Scheduled Banks and payable at Nalgonda only. Term Deposit's payable on outstation banks will not be accepted.
  - (iii) Request for adjustment of pending bills towards earnest money or re-submission of once discharged EMD, taken on other works will not be entertained.
  - (iv) The EMD will be refunded to the unsuccessful tenderer on application at the expiry of the period of validity of tender or the entrustment of the work to the successful tenderer, whichever is earlier.
  - (v) The Successful Tenderer shall convert the DD into Fixed Deposit or Short Deposit on the date of agreement on the
  - (vi) The EMD shall be submitted in a separate sealed cover duly super scribed on the cover.
34. Notwithstanding any thing stated above, '**C.E.O, The DCC Bank Ltd, Nalgonda**' or his authorized representative' reserves the right to assess the capability and capacity of intending tenderers to perform the contract.
35. Copy of power of attorney of the officer/tenderer, signing the tender is to be submitted.
36. Bio-data of the technical personnel employed by the tenderer shall be furnished along with the tender. The list of the machinery available with the tenderer also shall be furnished along with tender.
37. The cost of tender schedule will not be refunded to the buyer under any circumstances.

38. The ‘**C.E.O, The DCC Bank Ltd, Nalgonda**’ or his authorized representative reserves the right to accept any tender in full or in part or to reject any or all tenders, add or delete any quantity without assigning reasons. And Contractor shall not have any objection. No extra payment will be made or entertained for them for increase or decrease. Payment will be made only for finished items as per the all conditions of the Contract according to the overall percentage quoted by the Contractor.

39. **Terms of payment of Bills for the work done:**

The contractor shall submit the running bill at the end of every month to the extent of work done. Reckoning of month is with reference to date of mark out 50% of the bill amount will be released within 7 (Seven) days from the date of submission of the bill with due verification of Arithmetical accuracy and balance payment will be released within 15 days, from the date of submission of the bill after completing the verification of technical portion.

But all such intermediate payments shall be regarded as payments by way of advance against the final payment only and not as payment for work actually done and completed, and shall not preclude the requiring of bad, unsound and imperfect or unskillful work to be removed and taken away and reconstructed, or be considered as on admission of the due performance of the contract or any part thereof, nor shall it in any way vary or affect this contract or the powers of **C.E.O, ‘The DCC Bank Ltd’, Nalgonda, Head Office, # 6-2-4, Near Clock Tower, Nalgonda, Telangana – 508 001.**

From the payments of the Running Account Bills, 7<sup>1/2</sup> % will be deducted towards ‘Further Security Deposit (FSD)’ to be held and refunded to the contractor as follows: 5% at the stage of pre-final bill and 2<sup>1/2</sup>% after the ‘**C.E.O, The DCC Bank Ltd, Nalgonda**’ or his authorized representative has certified the whole work to be completed to his satisfaction. Balance 2<sup>1/2</sup>% EMD left over will be released after defects liability period, i.e., **12 months (one year)**, from the actual date of completion of work.

The contractor shall not be entitled to interest upon any delayed payment, and payments in arrears or upon any balance, which may on the final settlement of his settlement of his account be found due to him.

In case, the work relating to a particular milestone couldn’t be completed within the scheduled time given, contractor may complete the balance work of that milestone and submit supplementary bill immediately. The payment will be made as per the clause (i) above with due recovery of penalties.

Final bill shall be submitted after obtaining completion certificate from **The ‘C.E.O, ‘The DCC Bank Ltd’, Nalgonda, Head Office, # 6-2-4, Near Clock Tower, Nalgonda, Telangana – 508 001,** after due verification by the Bank’s Consultant, or within 3 months from the date of completion which ever is later.

40. **ARBITRATION:** All disputes and differences arising out of or in any way concerning the agreement shall be referred to Arbitration in accordance with the provisions of the Arbitration and Conciliation Act, 1996 (26 of 1996) or any statutory modifications or reenactment thereof and the rules made there under and for time being in force shall apply to the arbitration proceeding under this clause.

41. **LIST OF IS-CODES:**

**OTHER SUBJECTS:**

1. Safety code for scaffolding	3698(Part-I)-1966
2. Recommendation of stacking and storage of Construction materials at site.	4082-1977
3. Plywood	
4. Particle boards	3087(1985)
5. Prelaminated particle board	12823(1990)
6. Aluminum	7133 & 1285
7. Power coating	1868
8. M.S. Tubes	3601(1984), 7138, 1973, 4923(1985), 713.
9. G.I pipes	1161
10. GYP board	2095(1982), 2542(1981).
11. Steel	1079(1988)
12. Control board including Electronic Hooter, Manual call point etc.	2189(1988)
13. Smoke detector	11360(1985)
14. Heat detector	2175(1988)
15. Switches	3854
16. Plug socket	1293
17. Diesel Generators	4722(1968)
18. Transformer	335(1972)
19. Cables	694(1960), 12640(1988)
20. CRCA Steel	Standard test as per IS 2074 is to be passed
21. Measurement of Building	1200: Latest
22. Recommendation for maximum permissible moisture content of timber	287 – 1973
23. Code of practice for seasoning of Timber	1141 – 1973
24. Code for practice for joints used in wooden furniture	3845 – 1966
25. Glazing in Buildings	3548 – 1966
26. Specification for ready mixed paint brushing matt or egg shell	1137 – 1950
27. Flat/wooden coating undercoating/finishing grey filler etc., for interior	113 – 1950, 133 – 1975,

Though not specifically mentioned the Samples of all materials shall confirm to respective IS code provisions and the tenderers are expected to quote for various items of work duly keeping this in view.

Note: 1. All material or items of works shall confirm to the respective Indian Standard Institute codes even not mentioned here in this schedules.

2. All plywood boards shall be of exterior grade. And liberally coated with anti-termite paint.

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## List of Interior Works Approved materials

Sr. No	<i>Materials</i>	<i>Approved Manufacturers / Suppliers</i>
1.	Paint	Asian Paints / Goodlac Nerolac
2.	Wood preservative	Termiseal by PCI, Wood Cane/ Pedilite
3.	Plywood BWP Grade (710) CM/L	Green ply Gold, Archid Classic, Century Club Prime, Nikon Ply or equivalent
4.	False ceiling (Mineral Fibre Tiles/ Plain Gypsum Ceiling)	Armstrong/ Diamond
5.	Laminates	Green Lam/ New Mika or equivalent
6.	Screws	G.K.W/ Nettle fold
7.	Adhesive	Fevicol SH, Jivanjor .
8.	Locks	Godrej
9.	Aluminium Door frame/ Wood	Jindal, Saal Wood
10.	Glass	Saint Gobain/ Modi
11.	Keyboard drawer ( Readymade/ Wood)	Plywood
12.	Telescopic CPU stand ( Readymade/ Wood)	Plywood
13.	Cable Organizer (Wire Manager)	EBCO
14.	Vitrified Tiles (Flooring)	EURO / RAK
15.	Vertical Blinds/ Cloth Curtain	VISTA / MAC/ TOUCH
16.	Durable Counter	EBCO
17.	Check Drop Box	Plywood with Laminate
18.	Complaint/ Suggestion box	Plywood with Laminate
19.	Deposit Rate board	Plywood with Laminate
20.	Writing ledge	Plywood with Laminate
21.	Timing Board	Plywood with Laminate
22.	Notice Board	Plywood with Cloth
23.	Aluminium panel	Aludecor

NOTE: Plywood mentioned in the drawings as well as in bill of quantities should be BWP Grade 710 only.

## List of Electrical works Approved materials

<u>S.No.</u>	<u>Material Name.</u>	<u>Brand / Manufacturer / Recommended Make.</u>
1.	Switches/Sockets	LEGRAND MYRIS
2.	Copper Conductor wires (FRLS)	APAR, KEI FRLS
3.	PVC conduits & Accessories	SUDHAKAR
5.	Metal clad Sockets	Legrand
6.	MCBs /MCB Distribution boards	Legrand
7.	MCCBs/Switchgear	Legrand
8.	Telephone Cable	NETCO/ D-Link
9.	Light Fixtures LED lights	Wipro/ Philips
10.	FANS (WALLBRACKET / EXHAUST)	Havells/ Orient
11.	TELEPHONE SOCKET	Legrand
12.	DATA, VOICE CABLE CAT VI	D-LINK / ADHYA
13.	C.C. Camera	Hikvison
14.	Fire extinguishers	AMEREX/ Safe Zone

**NOTE :** The contractor shall use only above mentioned material or equivalent make to be approved by the Consultant. All other materials shall conform to the specifications laid down. The tenderer shall take this into account while tendering rates / prices. The Consultant / Owner has got every right to select any of the above Makes for the Project. However the samples of every material including all fixing accessories shall be got approved by Owner / Consultant before Execution.

**THE DISTRICT COOPERATIVE CENTRAL BANK LTD  
NALGONDA  
Head Office: #6-2-4, Near Clock Tower, Nalgonda, Telangana – 508 001.**

**GENERAL CONDITIONS OF CONTRACT**

1. THIS CONTRACT COMPREHENDS THE FOLLOWING WORK:

*“Interior / Furnishing & Electrical/ UPS/LAN/Telephone Cabling works” in  
“Proposed DCC Bank Ltd, Shaligouraram Branch premises at  
Shaligouraram, Telangana State.*

2. PROVISION OF LABOUR AND PLANT:

- a) This contract is to include all labor, material, moulds, tools, implements and every other things necessary for carrying on and completing the works in conformity with the plans and specifications (herewith attached) and with such additional drawings, descriptions and instructions as may from time to time be furnished while the work is in progress.
- b) The contractor shall be responsible for any accident occurring to his workmen or any other person during the progress of work and until the work is taken over by the owner.
- c) **DETAIL DRAWINGS AND CONSULTANT ARCHITECT’S INSTRUCTIONS:**

The Consultant Architect shall furnish with, reasonable promptness additional instructions by means of drawings or other wise, necessary for the proper execution of the work. The work shall be executed in conformity therewith and the contractor shall not do any work without proper drawings or instructions in writing. All instructions issued by the Consultant Architect shall be in writing. Any instructions issued orally shall be of immediate effect, but shall be confirmed in writing by the contractor within seven days, and if not dissented from in writing by the Consultant Architect to the contractor within seven days from receipt of the contractors confirmation shall take effect as from the expiration of the later said 7 days. The contractor shall be responsible for any accidents occurring to his workmen or any other person during the progress of work and until the work is taken over by the owner.

d) **DRAWINGS AND SPECIFICATION OF WORK:**

The **C.E.O, The DCC Bank Ltd, Nalgonda**’or his authorized representative Or The Consultant Architect of ‘The Dccb Bank’ shall furnish with reasonable promptness all instructions by means of drawings or otherwise, necessary for the proper execution of

the work. The work shall be executed in conformity therewith and the contractor shall do no work without proper drawings or instructions in writing.

The contractor shall keep each one copy of all drawings and specifications of the work in good order available at site. The A.P.D.S Specifications will be applicable in general in addition to the Schedule of Specifications attached to the tender form whichever is applicable.

3. CONTROL OF WORK:

Material, Appliances, Employees:

The works are to be conducted under the sole control and direction of **C.E.O, 'The DCC Bank Ltd, Nalgonda'** or his authorized representative and the Consultant Architect of **'The DCC Bank Ltd'**. The whole of materials are to be of the best description of their respective kinds and both workmanship and materials shall be of good quality conforming to related IS/BIS Codes. The Contractor shall when required furnish satisfactory evidence of the quality of materials he is using. After award of the contract, the contractor shall furnish the samples of all materials: shop drawing required by the specifications or by the Consultant Architect shall be delivered for the approval of the Consultant Architect.

Everything necessary including materials, labour, water, tools, equipment, light, power and transportation is to be provided and paid for, by the contractor, so that the work may be left completed and perfect at its conclusion, to the entire satisfaction of The **C.E.O, 'The DCC Bank Ltd, Nalgonda'** or his authorized representative, who shall have power to reject any materials or labour during the progress of work which he may deem improper or to dismiss any person in the Contractor's employment, of whom he may disapprove. And the contractor is to supply such other and shall meet the approbation of the Consultant Architect or his authorized representative.

- a) The Contractor shall furnish for approval all samples as directed. The work shall be in accordance with approved samples.
- b) TELEPHONE FACILITIES A SITE: The contractor shall provide a separate telephone for the works and shall pay all charges connection with the same during the execution of the work.
- c) FIRST AID FACILITIES: At the work place there shall be provided and maintained, so as to be easily accessible during working hours, first-aid box for every 150 contract labourers or part thereof ordinarily employed, The first-aid box shall be displayed to have a distinctive vision and marked red cross on white background.
- d) ROYALTIES, RENTS, TAXES, PERMITS AND LICENCES: The contractor shall pay all royalties, rents, taxes, and license and permit fees etc. The Contractor shall secure permits and licenses of a temporary nature necessary for the execution of the work.

4 PROTECTION OF WORK AND PROPERTY - RESPONSIBILITY OF THE CONTRACTOR:

The Contractor shall continuously maintain adequate protection of all his work from damage and shall protect the owner's property from injury or loss arising in connection

with the contract. He shall make good such damages, injury or loss except such as may be directly due to errors in the contract documents or caused by agents, or employees of the owner. He shall provide and maintain all facilities for protection, as required by local conditions.

The owner shall not be responsible for any losses or damages incurred by the contractor by acts of God; the owner shall not entertain any claims from the contractor for compensation on this account.

5. TIME WITHIN WHICH CONTRACT IS TO BE COMPLETED:

(a) The contractor shall satisfactorily execute and complete the work in strict accordance with the plans, specifications enclosed herewith and instructions issued by the Consultant Architect or his authorized representative from time to time and execute the work within the periods as per the milestones and Specifications.

(b) OWNER'S RIGHT TO TERMINATE CONTRACT: If the contractor fails to abide by the conditions of contract, or if he persistently disregards the instructions of the Consultant Architect or his authorized representative or if he should be adjudged bankrupt or if he should make a general assignment for the benefit of his creditors then The 'C.E.O, The DCC Bank Ltd, Nalgonda', or his Authorized representative without prejudice to any other right of remedy and after giving the contractor seven days written notice, terminate the contract and take possession of the premises and of all materials etc., and finish the work by whatever method he may deem fit. The Contractor will be responsible for all losses and damages incurred by 'The DCC Bank Ltd in this respect.

If the contractor fails to complete the work, for any reasons and the work is terminated, the amount due to him on account of work executed by him, if payable, shall be paid to him, only after due recoveries as per the provisions in the agreement and that too after alternate arrangement to complete the work has been made. The excess amount if any on account of alternate arrangements shall be born by the contractor.

The C.E.O, The DCC Bank Ltd, Nalgonda'also reserves the right to terminate the contract at any stage or suspend the work without assigning reasons if in his opinion; it is considered necessary to do so. On receipt of such notice the Contractor shall submit within 24 hours of receipt of the notice at site a complete list of his commitments for settling the same by the company within a period of one month. The C.E.O, The DCC Bank Ltd, Nalgonda'or his Authorized representative may allow up to a maximum of seven days after issue of the notice for continuing the work to enable using up by the Contractor as far as possible the materials at site or in transit.

6. REPAIRING DAMAGE BY CONTRACTOR:

(a) The contractor shall promptly remove from the premises all materials condemned by The Consultant Architect or his authorized representative as failing to conform to the contract, whether incorporated in the work or not, and the contractor shall promptly replace and re-execute his work in accordance with the contract and without expense to the company. If the contractor does not remove such condemned work and materials within three days of serving written notice to him, the owner may remove and the expenses of such removal within 10 days time thereafter will be debited to contractor's Account. The owner may upon ten days written notice sell such materials at auction or

private sale and shall account for the net proceeds thereof, after deducting all the costs and expenses that should have been borne by the contractor.

(b) **CORRECTION OF WORK AFTER FINAL PAYMENT:**

Neither the final certificate nor the payment or any provision in the contract documents shall relieve the contractor of responsibility for faulty materials or workmanship and he shall remedy any defects due there to and pay for any damage to other work resulting where from which shall appear within a period of one year from the date of substantial completion. The Consultant Architect or his authorized representative shall give notice of observed defects with reasonable promptness. All questions arising under this article shall be decided by The **C.E.O, The DCC Bank Ltd, Nalgonda**, or his Authorized representative, whose decision will be final and binding on the contractor.

The Earnest Money deposited (EMD) by the contractor at the time of submitting the tender may be withheld by The **'C.E.O, The DCC Bank Ltd, Nalgonda'**, or his Authorized representative for the purpose of this article, which is liable to be forfeited in the event of the contractor not abiding by the decision of The Consultant Architect.

7. **SUB-CONTRACTS:**

(a) No work is to be sub-let by the Contractor without the express permission in writing of **The C.E.O, The DCC Bank Ltd, Nalgonda** or his authorized representative, but the Contractor is at liberty to extract task work from his workmen.

(b) If a contractor submits his bid and qualifies and does not get the contract because of his being not the lowest, he will be prohibited from working as a sub-contractor for the contractor who is executing the contract.

(c) **CHANGE IN THE CONSTITUTION OF THE CONTRACTING AGENCY:**

Prior approval in writing of The **'C.E.O, The DCC Bank Ltd, Nalgonda'** shall be obtained before any change is made in the constitution of the contracting agency otherwise contract shall be deemed to have been allotted in contravention of clause entitled "Sub-letting of works" and the same action may be taken and the same consequence shall ensue as provided in the clause of sub-letting of works.

(d) **SUB-CONTRACTOR / SUB-VENDOR:**

The contractor should obtain approval well in advance in writing from The **'C.E.O, The DC Bank Ltd, Nalgonda'**, engage sub-contractor / sub-vendor for the purpose of major items of supply or services for the contract work. Such approvals will not relieve the contractor from any of his obligations, duties and responsibilities under the contract.

8. **ALTERATIONS AND ADDITIONS TO WORK:**

The **'C.E.O, The DCC Bank Ltd, Nalgonda'**, or his authorized representative without invalidating the contract, may order extra work or make changes by altering, adding to or deducting from the work, the payment on this account being adjusted accordingly. All such works will be executed under the conditions of the original contract except that any claim for extension of time caused there by shall be adjusted at the time of ordering such a change. Claim for such an extra work or change shall however be supported by a written order, from The **'C.E.O, The DCC Bank Ltd, Nalgonda'** or his authorized representative. The value of such extra work or change by way of addition or deletion shall be determined on the basis of tendered rates of the contractor applicable to actual measurements as certified by The Consultant Architect

or his Authorized representative. In items where tendered rates are not applicable the value of work shall be determined on the basis of actual working cost as determined and approved by The Consultant Architect or his Authorized representative before starting the work plus a reasonable allowance for overhead and profit due to the contractor, such allowance also shall be decided by The **‘C.E.O, The DCC Bank Ltd, Nalgonda’** or his authorized representative which in any case shall not exceed 12<sub>1/2</sub> %.

9. **QUALITY CONTROL INSPECTION:**  
During execution, if any item / items of work is found not as per the specifications given in the tender schedule, a reduced rate will be paid based on the inspection report of the either The **‘C.E.O The DCC Bank Ltd, Nalgonda’** or his authorized representative or the Consultant Architect, and the decision taken by The Consultant Architect or his Authorized representative shall be final and binding on all parties in respect of deciding the above reduced rate without reference or appeal to any other person whatsoever.
10. **EMPLOYMENT OF TECHNICAL STAFF:**  
The contractor shall employ Sufficient Qualified Engineers/Staff for proper execution of the Work. Qualified Engineers/staff are to be employed by the contractor in Consultation with Consultant Architect.  
**NOTE:** 1. The Technical staff should be on full time and available at site whenever required by The Consultant Architect or his authorized representative to take instructions.  
2. The names of the Technical staff to be employed by the contractor should be furnished to The **‘C.E.O, The DCC Bank Ltd, Nalgonda’**, or his Authorized representative, before starting the work.  
3. In case the contractor is already having more than one work on hand and if he is himself qualified Engineer and has undertaken to execute more than one work at same time, he should employ separate Technical persons on each work.
11. **ASSISTANCE REQUIRED BY THE C.E.O, ‘The DCC Bank Ltd, Nalgonda’ OR HIS AUTHORISED REPRESENTATIVE:**  
The contractor shall provide all assistance required by The **‘C.E.O, The DCC Bank Ltd, Nalgonda’**, or his Authorized representative Or the Consultant Architect, in making out or measuring the work, all stacks, pegs, lines and all other apparatus that may be required and the contractor is to execute the above at his own cost and charge.  
The contractor shall provide all such assistance required by the quality Engineers and Consultant Architect on their inspection to the site at his own cost and charges.
12. **HANDING OVER THE WORK BY THE CONTRACTOR TO THE ‘C.E.O, The DCC Bank Ltd, Nalgonda & FINAL CERTIFICATE:**  
On completion of the work The **‘C.E.O, ‘The DCC Bank Ltd, Nalgonda’**, or his authorized representative of such completion, shall furnish the Contractor with a certificate but no such certificate shall be given, nor the work considered to be completed until the contractor shall have removed from the premises, and rubbish.
13. **INSPECTION OF WORKS:**

The Consultant Architect and his authorized representative shall at all times have access to the work whether it is in preparation or progress and the contractor shall provide proper facilities for such, access and for inspection. Inspections required by the specifications shall be promptly made by the Consultant Architect or his authorized representative and where practicable source of supply.

Re-examination of any part of the work may be ordered by The '**C.E.O, The DCC Bank Ltd, Nalgonda**' or his authorized representative and if so ordered the work must be uncovered by the Contractor. If such work were found not in accordance with contract documents the contractor shall pay such cost.

14. **SETTLEMENT OF DISPUTES ARBITRATION:** All disputes and differences arising out of or in any way concerning the agreement shall be referred to Arbitration in accordance with the provision of the Arbitration and conciliation Act, 1996 (26 of 1996) or any statutory modifications or re-enactment thereof and the rules made there under and for time being in force shall apply to the Arbitration proceeding under this clause.

Any dispute or difference of opinion arising between the '**C.E.O, The DCC Bank Ltd, Nalgonda**' or his authorized representative and the Contractor in respect of the drawings specifications, measurements, manner of executing or anything connected with the work, not specially provided for herein under the specifications or in respect of the meaning of any clause of these General conditions shall be adjudicated by the arbitrator nominated by the '**C.E.O, The DCC Bank Ltd, Nalgonda**' for the disputes costing up to Rs.50,000/- and shall be binding on all parties without any reference or appeal to any other person whatever.

15. However, the claims above Rs.50, 000/- in value shall be decided by 'CIVIL COURT' of competent jurisdiction and not by arbitration.

The parties raising the dispute shall request the '**C.E.O, The DCC Bank Ltd, Nalgonda**', to nominate an Arbitrator. If the '**C.E.O, The DCC Bank Ltd, Nalgonda**', does not nominate an arbitrator within one month of receipt of notice, the arbitration agreement automatically lapses. The parties have to approach 'CIVIL COURT' of competent jurisdiction for deciding the claims.

16. **CORRELATION WITH OTHER AGENCY OR CONTRACTOR:**

During the period of contract, if any special jobs are required to be done through any other agency or through the department, the Contractor will have to co-ordinate his activities with those of the other agency or department.

17. **BRIBES ETC.**

The Contractor or any one on his behalf shall not canvas, pay, give or offer reward of gratuity to any employees of '**The DCC Bank Ltd**'. If any instance of not complying with this condition comes to the notice of The '**C.E.O, The DCC Bank Ltd, Nalgonda**', he will be at liberty to cancel the contract and forfeit the two percent cash security lodged with his tender.

18. **APPLICATION OF WORKMEN'S COMPENSATION ACT AND OTHER LABOUR LEGISLATIONS:**

In every case in which by virtue of provisions of section 12; Sub-Section (1) of the Workmen's Compensation Act, 1923, the Institution is obliged to pay compensation to a workmen employed by the Contractor in execution of the works, the company will recover from the Contractor the amount of the compensation so paid and without prejudice to the rights of the company under section, 12, sub-section (2) of the said Act; the Company shall be at liberty to recover such amount of any part thereof by deducting it from the Security Deposit or from any sum due by the Institution to the Contractor whether under this contract or otherwise.

The company shall not be bound to contest any claim made against it under Section-12, Sub-section (1) of the said Act, except on the written request of the Contractor or upon his giving to the company full security for all costs for which the company might become liable, in consequence of contesting such claim.

The contractor shall conform to the provisions of any Government Acts, which relate to works and to the regulations and by-laws of any local authorities. The contractor shall give all notices required by the said acts or bylaws etc., and pay all fees payable to such authorities.

It shall be the responsibility of the Contractor to strictly adhere to all the requirements under the labor laws and other enactment's as may be applicable to labor from time to time.

The contractor shall possess a license as required under contract Labor (Regulation and abolition) Act, 1970 and Contract labor (Regulation and Abolition) Central Rules 1971 and satisfy all the provisions of the Act.

19. DEFINITIONS:

- (a) The contract documents consist of the Agreement, The General Conditions of Contract, The Special Conditions of Contract, the Drawings and specifications including all modifications thereof incorporated in the documents before their execution and the programmed of work. These form the contract.
- (b) The contractor and The '**C.E.O, The DCC Bank Ltd, Nalgonda**' or his authorized representative are those mentioned as such in Agreement. They are treated throughout the contract documents as if each were of the singular member.
- (c) The term sub-contract as employed herein includes only those having a direct contract with the contractor and it includes one who furnished materials worked to a special design, according to plans on specifications of work, but does not include one who merely furnishes materials not so worked.
- (d) Written notice shall be deemed to have been duly served if delivered in person to the individual or to member of the Firm or to an officer of the corporation for whom it is intended or if delivered to or sent by registered post to the last business address known to him who gives the notice.

- (e) The term "Work" of the contractor or sub- contractor includes labour or material or both.
- (f) All the time limits stated in the Contract Documents are of the essence of the contract.
- (g) The existing laws in the area where the contract work is undertaken will be applicable to the Contractor

**‘The DCC Bank Ltd, means, ‘The DCC Bank Ltd, Nalgonda represented by The ‘C.E.O, The DCC Bank Ltd, #6-2-4, Near Clock Tower, Nalgonda – 508 001.**

The ‘consultants’ means M/s. **‘JSR Architects’** represented by its the Architect, **Shyam Raj Jilla**, a Registered Architect with Council of Architecture, with the office 3-6-120/1, FLAT NO. 202, MOGHAL MARVEL APARTMENT, STREET NO. 18, HIMAYATHNAGAR, HYDERABAD - 500 029, TG., INDIA.

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**THE DISTRICT COOPERATIVE CENTRAL BANK LTD  
NALGONDA  
Head Office: #6-2-4, Near Clock Tower, Nalgonda, Telangana – 508 001.**

**SPECIAL CONDITIONS**

The ‘C.E.O, The Dccb Bank, Nalgonda’, #6-2-4 Near Clock Tower, Nalgonda – 508 001.

1. (referred to as employer in this document) invites bid for:

***“Interior / Furnishing & Electrical/ UPS/LAN/Telephone Cabling works” in  
“Proposed DCC Bank Ltd, Shaligouraram Branch premises at  
Shaligouraram, Telangana State.***

2. The said interior works is of special nature and those who have previous experience in the execution of similar works, having necessary equipment, plants and tools, skilled labour shall only quote for the work.
3. The said work shall be completed in coordinated time of 10-Days (Three Weeks) from the date of agreement.
4. The cover should not be written any clauses on the document any condition advised can be mentioned separately.
5. The tenderer is expected to quote overall uniform percentage for the entire work (+) or (-) or at PAR over the estimated rates after detailed examination of the actual requirement of material including wastage, preparatory works, templates, samples that are required to be tested etc. for each item. Payment will be made only for finished item work.
6. Contractor shall take sufficient care for safe custody of material that is collected by him either during progress of work after fixing of item in position, till handing over of the total work to the company.

7. No claims will be entertained in this regard at a later date. No advance shall be payable for the material collected by the contractor, payment will be made for finished item of work only after fixing at site.
8. Contractor shall engage skill workmen who are specialized in doing such works.
9. Materials used on the work shall be of best quality and shall strictly adhere to specifications mentioned in the tender schedule. Proposal for any deviations if any shall be submitted to the '**C.E.O, The DCC Bank Ltd, Nalgonda**', or his Authorized representative, duly mentioning the reasons for such deviations, financial implications etc., Only after obtaining the written approval of The '**C.E.O, The DCC Bank Ltd, Nalgonda**', or his Authorized representative such work shall be executed.
10. As advised by The Consultant Architect or his Authorized representative, the samples of various materials used on the work shall be got tested in recognized laboratories at the cost of the Contractor. All the material that is NOT to the required standards will be rejected.
11. The Contractor shouldn't purchase the material till the approval of sample in writing is given. If any item or all the items purchased without approval, shall be the responsibility of Contract for which no payment will be made by '**The DCC Bank Ltd**'.
12. The quoted rates shall include for (a). Removing and re fixing of various existing fixtures if any such as fans, tube lights, switch boards etc. at required places as directed by the Consultant Architect . b)Preparatory works like cleaning, making up of the existing surfaces required for achieving superior quality finished items covered in this tender.
13. (a) The contractor should take all care not to cause any damage to the existing structure including scratches to flooring etc. and shall make good of the same in case of damage as directed by the Consultant Architect.  
(b) After completion of the work the contractor shall arrange for cleaning of all floors/walls/ ceilings etc. including the required chemical wash to remove the stains if any as directed by the Consultant. No extra cost will be paid for the above.  
(c) Temporary structures; works shall be erected, constructed, installed and removed by the contractor at his own cost which are needed to execute the said interior works.
14. All the gaps or defective work shall be immediately attended before completion of work, for which no payment shall be made.
15. '**The DCC Bank Ltd** has got absolute right to delete or add anyone or many or all the items, for which The Contractor shall have no objection. However the payment may be made for the work executed only.

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