

 (Regd. No. 20953)	THE NALGONDA DIST. CO-OPERATIVE CENTRAL BANK LTD., NALGONDA HEAD OFFICE: NALGONDA E – Mail Address: 1. ceo_nlg@nlgdccb.org 2. dccbankhonalgonda@gmail.com https://www.nalgondadccb.bank.in
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Ref: NDCCB/IT/E-Office/2026-27

Date:13/07/2026.

Implement digitalization of office records in bank through DMS-Document management system

SPECIFICATIONS

S.No	Particulars & Specifications	Qty	Price (to be quoted inclusive of all Charges/Taxes)
1	Scanning of A4/Legal Pages Each	1,00,000.00	
2	Scanning of A4/Legal/A3 Pages Books	50,000.00	
3	Meta Data Entry for Uploading All type of 3 Pages (A4/A3/Legal) to DMS Application Charges	1,50,000.00	
4	<u>DBMS Software</u> DMS Desktop Application Development of Designing & Front-End, Backend Development, Client & UAT Testing, IT and Infra Installation & Deployment, Maintenance & Support and Training (1 Year)	1	
5	HP/Dell Basic Server for DMS Application Applicable Software's	1	
6	<u>External Hard Disk (4 TB)</u> NVM/SSD SERVER HARD DRIVES	2	
7	<u>Multifunctioning Printer/Scanner</u> OVER HEAD SCANNER UPTO A3 Size Books Paper Scanning Make: CZUR E18 PRO	1	
8	A4/Legal Page Scanner/Feder Scanner iMake: Kodak Alaris	1	
9	<u>HP Z2 G9 WORK STATION (8G1G2PA)</u> Core-i7-1355U/1x16GB DDR5/ 1 TB SSD/win 11 Pro/MS office Home & Business 2024	2	

Note:

- 1) All equipments should be given with minimum 3 Year Warranty.
- 2) Service Level Agreement & Non Disclosure Agreement must be submitted and should follow the IT Act & data securities policies.

- 3) Supply and installation to be done at required location by the firm itself. No transportation charges will be paid.
- 4) The quoted rate should be mentioned inclusive of all Taxes. Your quotation in sealed cover should reach to the Chief Executive Officer, The Nalgonda DCCB, #6-2-4 Near Clock Tower, Nalgonda on or before 24.07.2026 upto 04:00 PM.
- 5) The Management is having sole right to accept/reject/negotiate any of the received quotations.
- 6) Delivery shall be made within 15 days (Incl. of all holidays) from the date of work order.
- 7) For detailed specifications/clarifications please visit head office and contact IT staff (7660021850).

Sd/-
Chief Executive Officer